

BOROUGH OF CARLISLE
COUNCIL VACANCY BOARD MEETING MINUTES
October 19th, 2024

Mayor Shultz called the Council Vacancy Board Meeting to order at 8:00 a.m. He noted that he is not the Vacancy Board Chair, however, Sonya Brown, the Vacancy Board Chair was unable to make the meeting due to a family medical emergency out town.

Present at the meeting: Mayor Shultz, Councilors Perry, Roos, and Stuby. Also present were Borough Manager Armstrong, Public Information Coordinator Taylor, and Borough Secretary Blair.

Mayor Shultz requested a motion by the panel to allow him to be the Chair of the meeting on behalf of Sonya Brown. The motion passed 3-0. Stuby/Perry.

Mayor Shultz requested a motion by the panel allowing Deputy Moyer Landis and Councilor Mellen to attend via Zoom. The motion passed 4-0 Stuby/Perry.

I. Carlisle Vacancy Board

- A. Mayor Shultz explained that the meeting was to establish the selection process the Carlisle Vacancy Board will use to fill the open Council seat at the next meeting. The Mayor provided a recap of the previous Council meeting where the vote ended in a deadlock, thus requiring the need for a Council Vacancy Board Chair to be the tie breaker.

Mayor Shultz suggested that the Council and Vacancy Board adopt a process by which the final 2 candidates return to give the Vacancy Board Chair, Sonya Brown an opportunity to interview and the council members a chance to follow up with any additional questions they may have. After Chairwoman Brown has a chance to ask questions, they would all proceed to a vote.

Mayor Shultz requested a motion to approve the process to fill the vacancy by which the Vacancy Board would invite the 2 remaining applicants, Robert Mitchell Shiles Jr. and Rachel James, back on Tuesday, October 22nd, 2024, at 7:00 pm. At that meeting the Vacancy Board Chair will then have an opportunity to interview the 2 candidates, and the council members will be able to follow up with any questions. They will then continue to the vote.

Councilor Stuby suggested the Council amend the voting process to be in line with the previous council meetings remote voting in the event that one or more voting members are unable to be present at the next meeting.

In addition, the above motion would include the adoption of the rule of filling vacancies that the council has already adopted along with the suspension of the rule to allow voting virtually by ballot, by text, either to the Vacancy Board Chair, the Mayor, or the Borough Manager. The motion passes 6-0. Stuby/Perry

It was noted that the Vacancy Board Chair did have the opportunity to view the video of the last meeting as well as the resumes, and she had no strong feelings one way or the other for the process that was adopted.

- B. Mayor Shultz requested a final motion to hold a meeting of the Vacancy Board on October 22, 2024, at 7:00 pm to interview candidates and to vote on the appointment to fill the open Council seat. The motion passed 6-0. Stuby/Perry

II. Public Comment:

None

III. Adjournment:

There being no further business, the Council Vacancy Board Meeting adjourned at 8:11 a.m.

Sean M. Shultz
Mayor

Patricia Blair
Borough Secretary